



## Board of Directors Meeting February 24, 2025

*During the 2024/25 fiscal year, the board will strive towards building a board culture of accountability, trust, transparency, and inclusivity, while ensuring the future of Outpost by honoring the three pillars of economic, environmental, and social sustainability.*

Time	Open Session
6:00	<p style="text-align: center;"><b>Check In &amp; Attendance (10 min)</b></p> <p style="text-align: center;"><i>Goal &amp; Outcome: to make all necessary disclosures and updates for board process compliance</i></p> <ul style="list-style-type: none"> <li>● Mission Statement and Land Acknowledgement</li> <li>● Review preparation, disclose new conflicts, and other updates</li> <li>● Welcome guests</li> </ul>
6:10	<p style="text-align: center;"><b>Approve Agenda and Accept Consent Items (5 min)</b></p> <p style="text-align: center;"><i>Goal &amp; Outcome: to accept reports, minutes, and other consent items for the record so that we have an accurate, ongoing record of our work, proceedings, and other items that the board should be aware of and is accountable for.</i></p> <ul style="list-style-type: none"> <li>● January Minutes – Open and Closed Sessions               <ul style="list-style-type: none"> <li>● Documents: Open Session Minutes, Closed Session Minutes</li> </ul> </li> <li>● Board Accountability Checklist</li> </ul>
6:15	<p style="text-align: center;"><b>Owner Comments (5 minutes)</b></p> <p style="text-align: center;"><i>Goal &amp; Outcome: To hear owners in attendance who wish to address the board</i></p>
6:20	<p style="text-align: center;"><b>Open Session: Officer Elections Cycle &amp; Board Vacancy (10 min)</b></p> <p style="text-align: center;"><i>Goal &amp; Outcome: to identify interested candidates in officer positions</i></p> <ul style="list-style-type: none"> <li>● Identify interest in officer positions</li> <li>● Determine officer to fill vacant secretary role</li> <li>● Determine filling of vacant board position</li> </ul>
6:30	<p style="text-align: center;"><b>Open Session: Committee Work (30 min)</b></p> <p style="text-align: center;"><i>Goal &amp; Outcome: To hear updates on committee activities</i></p> <ul style="list-style-type: none"> <li>● Nominations Committee Update (5 min)</li> <li>● Engagement Committee: Annual Meeting Prep; What to expect and best practices for owner engagement, assign annual meeting talking points (15 min) Meeting details: March 9, Tripoli Shrine Center, 3000 W Wisconsin Ave, Milwaukee</li> <li>● DEI Committee Update (5 min)</li> <li>● Development Committee: CCMA Conference (2 min)</li> <li>● Retreat Committee: Planning Update (3 min)</li> </ul>
7:00	<p style="text-align: center;"><b>CEO Monitoring (15 minutes)</b></p> <p style="text-align: center;"><i>Goal &amp; Outcome: To review the CEO's monthly monitoring report, align board's expectations, agree on interpretations, and vote to accept compliance.</i></p> <ul style="list-style-type: none"> <li>● Monitoring Report: B4 Ownership Rights &amp; Responsibilities</li> </ul>
7:15	<p style="text-align: center;"><b>March 2025 Meeting Prep (5 min)</b></p> <p style="text-align: center;"><b>3/31 at 6:00; Items to President: 3/24; Agenda uploaded: 3/26</b></p> <p style="text-align: center;"><i>Goal: To prepare the board for future meetings, especially through review of upcoming policy monitoring tasks.</i></p> <ul style="list-style-type: none"> <li>● CEO Report: B7 Communication to the Board</li> <li>● Retreat Planning Committee: Update on retreat agenda and finalize date</li> <li>● Engagement Committee: Annual meeting review</li> <li>● Development Committee: Report on Global C Policies survey results</li> </ul>
	<b>Closed Session</b>
7:20	<p style="text-align: center;"><b>CEO Monitoring (10 minutes)</b></p> <p style="text-align: center;"><i>Goal &amp; Outcome: To review information of a sensitive or confidential nature the CEO wishes to discuss with the board.</i></p> <ul style="list-style-type: none"> <li>● CEO FYI</li> </ul>



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7:30	<b>Closed Session: Board planning (15 minutes)</b> <i>Goal &amp; outcome: To review information of a sensitive or confidential nature regarding personnel</i> <ul style="list-style-type: none"><li>● Personnel</li></ul>
7:35	<b>Meeting Evaluation &amp; Adjourn</b> <ul style="list-style-type: none"><li>● Meeting Evaluation</li><li>● Adjourn</li></ul>

**Current Governance Year 2024/25 Board Committees:** Development: Rick Banks (chair), Eno Meier, Becca Guralnick; Engagement: Tay Fatke (chair), Duncan Shrout, Barbara Merritt; Nominations: Rick Daggett (chair), Ashley Fisher; DEI: Duncan Shrout (chair), Barbara Merritt, Becca Guralnick, Rick Daggett.

Board meetings are held at the Outpost Central Office at 3200 S. 3<sup>rd</sup> Street, Milwaukee WI 53207, and begin at 6:00 p.m. Owners in good standing are welcome to attend in person without prior approval, although advance notice is appreciated. If an owner wishes to attend virtually, we request notice at least two business days in advance so we can provide you with login information. Your ownership will be checked to make sure it is current, and all owners are considered observers. If you wish to address the Board and be added to the agenda, requests must be made at least 10 days in advance. To request time on the agenda, request to attend virtually, or share your plans to attend in person, please contact the Board secretary at 414-431-3377, ext. 221 or email [board@outpost.coop](mailto:board@outpost.coop). Please be advised that owners will be asked to leave the meeting during any closed sessions that may be held due to discussion of issues of a confidential or sensitive nature.